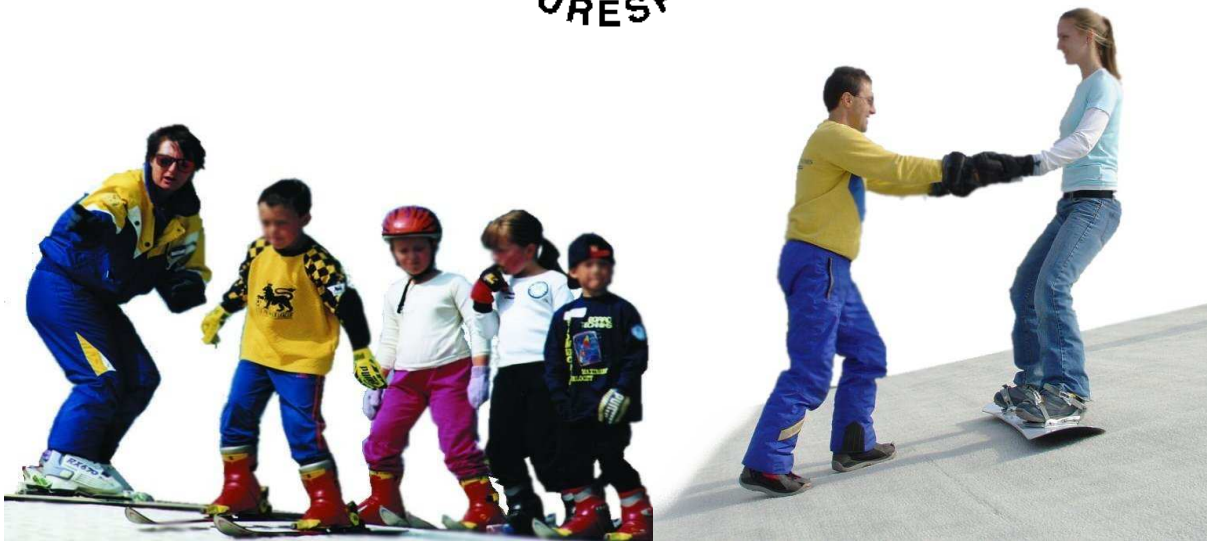
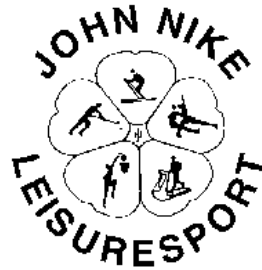


Health and Safety Information for Schools and groups



CONTENTS

- ✓ Pre-visit information
- ✓ Health & Safety Policy statement
- ✓ Statement of Instructors and Accreditations
- ✓ Statement of Standard Operating Procedures
- ✓ Statement of Risk Assessments
- ✓ First Aid Policy
- ✓ Copy of Public liability Insurance



WHO WE ARE.

John Nike Leisuresport Ltd is part of the Nike Group of Companies established in 1967. As the largest dry slope operator in the UK we have been providing snowsport instruction to schools, youth organisations and clubs since 1985. We teach around 50,000 lesson places every year and have built a strong reputation in the industry for providing a high level of safe, educational and fun tuition.

JOHN NIKE LEISURESPORT CENTRES

We currently operate Ski and Snowboard centres in Bracknell, Chatham, Llandudno, Plymouth and Swadlincote.

Each centre is equipped with Perma Snow™ surface . This revolutionary surface provides extra cushioning and minimal abrasiveness in the event of a fall. The performance characteristics are closer to snow than previous products making this surface ideal for preparing for skiing on snow.

THE PACK.

This pack is designed to provide teachers and group leaders with the information needed to meet local education authority's requirements.

Contents

- ✓ Health & Safety Policy statement
- ✓ Statement of Instructors and Accreditations
- ✓ Statement of Standard Operating Procedures
- ✓ Statement of Risk Assessments
- ✓ First Aid Policy
- ✓ Copy of Public liability Insurance

*If any of the above articles are missing, please contact the centre.

INFORMATION FOR YOUR VISIT.

Prior to visit, please....

1. Provide centre with class number and abilities.
2. Declare any special needs and/or health problems of any members of the group to the Duty Manager.
3. Ensure all pupils bring clothing suitable for the conditions and weather. Arms and legs and hands should be covered.
4. Prepare a list of emergency contact numbers for all members of their group

On arrival, please....

1. Report to reception with register of group.
2. Remain on site and be readily available at all times whilst the students undergo Instruction or make use of slope and facilities.

STAFF TO CONTACT

In addition to the various specialist staff on site, each centre has a Manager responsible for the overall operation and a Head of Ski School responsible for ski school operations.

There is always a Duty Manager on site and they should be your first point of call for any queries or concerns.



HEALTH & SAFETY POLICY STATEMENT

Health & Safety at Work etc Act 1974

JOHN NIKE LEISURESPORT LIMITED

Our statement of general policy is:

- to provide adequate control of the Health and Safety risks arising from our work activities
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe plant and equipment;
- to ensure safe handling and use of substances;
- to provide information, instruction and supervision of employees;
- to ensure all employees are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working conditions; and
- to review and revise this policy as necessary at regular intervals

Signed:

Mark Morley

Manager.



LICENCES & LEGISLATION

We work in accordance with the **Health and Safety at Work act 1974**, the **Occupiers Liability Act 1984** and the document: **INDG317 'Health and Safety in ski slope operations'**. John Nike Leisuresport played a key role in developing this document. We are also members of the British Ski Slope Operators Association.

Adventure Activities Licensing Authority (A.A.L.A.) licence are not required as our activities taking place in a 'set and consistent environment'.

Comment [ARK1]: John Nike Leisuresport Ski Centre's do not carry an OALC as these are not required due to our activities taking place in a set and consistent environment'.

STANDARD OPERATING PROCEDURES

We hold Standard Operating Procedures for each area of operation. Due to the physical size of the document we are unable to post to each customer, however, the document is available for your inspection on site. Please ask the Duty Manager if you wish to examine the file.

All staff are trained, assessed and reviewed on a regular basis. Records of training are also available for on-site perusal.

RISK ASSESSMENTS

We hold risk assessments for each area of operation. Due to the physical size of the document we are unable to post to each customer, however, the document is available for your inspection on site. Please ask the Duty Manager if you wish to examine the file.

These risk assessments are reviewed on a regular basis by the Manager and audited by the Company Director.

INSTRUCTOR ACCREDITATIONS

All instructors employed by John Nike Leisuresport Ltd attend regular training and are re-accredited on an annual basis. This accreditation includes a documented assessment of both teaching and technical competence.

FIRST FIRST AID POLICY:

John Nike Leisuresport Llandudno operates to Health and Safety Executive 'First Aid At Work' guidelines: www.hse.gov.uk/pubns/indg214.htm.

A trained first Aider is always on-site at the unit during operational hours.

In the event that you require first aid, contact Reception. The Duty Manager will be alerted immediately and respond as a matter of priority.

We will report all Accidents in accordance with the H.S.E. guidelines and all R.I.D.D.O.R reports are forwarded to Central H.S.E Office and The Nike Group Head Office.

3 May 2011

TO WHOM IT MAY CONCERN

Dear Sirs,

JOHN NIKE LEISURESPOrt LIMITED

The following insurance cover is in force for the period shown below and in respect of the above's insurance arrangements. Details are as follows:-

1. Public/Products Liability Insurance

Policy Type:	Public/Products Liability Insurance
Insurer:	Chartis Insurance UK Ltd
Policy No:	21545054
Period of Cover:	12 months from 1 st May 2011
Indemnity:	Legal liability to third parties for accidental bodily injury or accidental damage to third party property arising out of the business and including the products sold or supplied.
Limit of Indemnity:	£10m any one occurrence or series of claims arising from one event in respect of public liability claims and in aggregate in respect of products claims.

For and on behalf of Giles Insurance Brokers Ltd, insurance brokers to John Nike Leisuresport Ltd.

Signed:



Date: 3 May 2011

Giles Insurance Brokers Ltd.,
Avenue House, 31 The Avenue,
Watford, Herts, WD17 4AJ ENGLAND
Tel: 01923 222211 Fax: 01923 222306
Website: www.dickson.co.uk

Giles Insurance Brokers Ltd is an Insurance Broker

Authorised and regulated by the Financial Services Authority.
We are permitted to conduct General Insurance Business.

Firm registration number 311786 this can be checked on the FSA's website www.fsa.gov.uk/register